l h , Q , e (CFM)
dE;fuVh ÝaMyh eweSV
vkifrZdkZgsrq
iQLrdk

fo"k; lph

1- l h , Q , e dk ifjp;
2- l h , Q , e vkSj mfpr 0;kikj (Fair Trade)
3- vkifrZdkZvksa dk p;u
4- ueuk
5- ueuk rS;kj djus dh ykxr
6- ueus ds uke
7- [kjhn vkMZj ¼ih vks@ Purchase Order½
8- mRiknu
9- eky dk fujh{k.k
10- eky dk vLohdj.k
11- yfcy yxkuk
12- iSdftx
13- eky dh l qin'kh
14- xqkoÙkk @ VªWQkV
15- Hkqxrku dk rjhdk
16- l Ei d Z l puk

vuqçdk 1% Hkkxhnkjh l puk i=d
vuqçdk 2% mRiknd vkSj mRikn l puk i=d
vuqçdk 3% ueuk [kjhn vkMZj
vuqçdk 4% ueuk vfxe iSdftx l ph
vuqçdk 5% ueuk fujh{k.k i=d

1- Ih ,Q ,e (CFM) ,d ifjp;

Ih ,Q ,e (www.whycfm.org) ubZ fnYyh] Hkkjr esa vofLFkr ,d mfpr 0;kikj IaxBu gS ftldk e[; dk;Z vkiihrZ J[kyk ds Icls fupys Lrj ij vius ikFkfied i.k/kkfj;ka@f"kYidkj lemk;ka dsfy, /ku Iftr djuk gSA

reke f"kYih lemk;ka dsfy, fd, vkiihrZdrkZ iczku ds: lk eal Ih ,Q ,e mu Fkkd foØrkvka@ [kmjk foØrkadsfy, ,d ,lk LFkku gS tks ,d gh LFkku ij gLrfufeZr mRiknn miyC/k djkrk gSA

2- Ih ,Q ,e (CFM) vkSj mfpr 0;kikj

mfpr 0;kikj (Fair Trade) dk rkRi;Z fodflr ns"kka ds dz&fodz, djus okyka vkSj ,f"k;k] ySVu vejhdk rFkk fo"o ds vU; Hkkxka eamRiknndka ds chp ,d Ixr vkSj lefpr Hkkxhnkjh ls gSA ,d mfpr 0;kikj Hkkxhnkjh ls u dsoy fuEu vk; okys f"kYidkjka vkSj fdlkuka dks muds dk;Z ds fy, fuokg etnjh dh 0;oLFkk gkrh gS cfYd blds y{; mUga jkstxkj egS§k djkuk Hkh gSA Qsj VSªM QMjs"ku] ;w,l , (Fair Trade Federation, USA) ds ,d InL; ds: lk eal Ih ,Q ,e fuEufyf[kr mfpr 0;kikj ekunM viukrk gSvkSj vius vkiihrZdrkZvkalsmudk vuqj.k djusdh vi{kk djrk gS%

1- LFkkuh; InHkkZea lefpr etnjh dk Hkqxrku djukA
2- mUufr grqdeZpkfj;ka dksvoljkadh i'kkd"k djukA
3- IHkh ykxkkj fo"k'kdkj vR;f/kd xjhc ykxkadsfy, leku jkstxkj volj egS§k djukA
4- Ik;Zoj.k ds vucqy /kkj.k; dk;ksZ eayxkukA
5- Ikolftfud mÙkjnkf;Ro dsfy, [kqyk gksukA
6- nh?kkZof/k 0;kikj Icak cukukA
7- LFkkuh; InHkkZea LoLFk vkSj Ijf{kr dk;Zh'kk,aeg§k djukA
8- tgkaHkh I¡ko gksmRiknndkadh fofuZkz; vkSj rduhdh Igk;rk inku djukA
9- ijEijkxr dkS'kyka vkSj f"kYidkjksadk Ij{k.kA

3- vkiihrZdrkZvkadk p;u

dkbZmRiknnd lewg vFkok fofuekZrk tksf"kYidkjka vFkok xjhc lemk;ka dks IkFk dk;Z djrk gSvkSj mi;qDr mfpr 0;kikj ekunM dsfy, va'knku nsrk gSog Ih ,Q ,e vkiihrZdrkZ gksusdk ik=k gSA Ih ,Q ,e vkius vkiihrZdrkZvka ds IkFk nh?kkZof/k dsfy, dk;Z djuk pkgxk vkSj ifØ;kvka elqkkj ykus emudh enn djxk rkfd ge vius xkgdka dks xqkork okys mRiknnkadsinu djusea IQy gkA

4- uewuk

fdlh vkMZj dks vfire : lk fn, tkus ls iwZ lHkh vkifrzdrkZvka dks lh ,Q ,e dks uewsnuk t:jh gA

1- fofuekZrk@vkifrzdrkZ }kjk r§kj fd, tkus okys mRikn dk de ls de rhu uewukA lh ,Q ,e dksnksuewsfn, tkuspkfg, vk§ vkifrzdrkZ }kjk ,d Hkfo'; dslnHkZgrqrj[kk tkuk pkfg,A

2- uewus nrs le;] fofuekZrk }kjk iwkZ : lk ls Hkjs gq Hkkxhnkj lipuk i«kd ¼vuqcdk&1 n[k¼½ vk§ mRiknd rFkk mRiknu lipuk i«kd ¼vuqcdk 2 n[k¼½ dks Hkh Hkstk tkuk pkfg, ftle½ i&Sftx vk§ fnYyh ea lipk½xh lfgr ykxr Hkkjrh; #i;sean"kkZh tkuh pkfg,A

5- uewuk r§kj djus dh ykxr

1- ;fn vkifrzdrkZ lh ,Q ,e dks vuqeknj grq vius Lo;a }kjk fMtkbu fd, mRikn dksnrk g§rc uewukdh ykxr dk ogu vkifrzdrkZ }kjk fd;k tk,xkA

2- ;fn lh ,Q ,e viuh vi{kkuq kj uewsr§kj djusgrqvkifrzdrkZ ls dgrk g§ vk§ mu uewukls dkbZ vkMZu u feyuslij lh ,Q ,e mu uewukdh dher dk Hkqxrku djxkA

3- ,slsuewus tks lh ,Q ,e dh fofi"k'Vrk vk§ xqkoÙkk ds vuq lk gkrsg§ mudh lipn½kh rkjh[k ij fn, x, gksfl Qlmudk Hkqxrku fd;k tk,xkA

6- uewsnuk

1- ;fn lh ,Q ,e mu lHkh dksle; lsuewsughafn, tkrsg§rksvkifrzdrkZ dks Økrk dksuewsHkstus dh ykxr ogu djuk gkrk g§

7- [kjhn vkMZj (Purchase Order)

1- lh ,Q ,e mu lHkh vkifrzdrkZvka [kjhn vkMZj ¼vuqcdk 3 n[k½ nxk ftldks mRiknka dks vuqefnr dj fn;k tk;xkA

2- [kjhn vkMZj ea mRiknk iz¡kx dh tkuokyh lkexh] ek=k,a iSdx vuq½k] lipn½kh vuq½k vk§ Hkqxrku "krkZ dsckjsaafoLRkr tkudkjh gkxhA

3- lHkh vkifrzdrkZvka dks [kjhn vkMZj dh tkp djuh pkfg, vk§ vkxs dkbZ fol½fr gks rks gLrk{kj djus ds iwZ lh ,Q ,e dks mlds ckjsaa lipr fd;k tkuk pkfg,A ,d ckj gLRk{kj gks tkusij] [kjhn ea dkbZ ifjorZu ughafd;k tk,xkA

4- [kjhn vkMjj esmfYyf[kr enka dh 100 ifr”kr lsfdlh pht dh deh dsfy, lh
,Q ,e lsimkuemknu fy;k tkuk pkfg,A

8- mRiknu

1- ,d ckj vkMjj iklr gks tkus ij lHkh vkifrrdkrkvka dks vfire mRiknu ds iwoZ
vuemknu grqmRiknu uemuk Hkstuk pkfg,A

2- mRiknu esfdlh ifjorZu dh lmpuk vkifrrdkrkvka dks ns nh tk,xhA iq%
vuemknu grqvkifrrdkrZ }kjk ,d uemuk r§kj fd;k tk,xkA ;g ifd;k rc rd
tkjh jguh pkfg, tc rd okfNr DokfyVh iklr ughagks tkrh gSA

3- vuemkfnr mRikn uemuk lh ,Q ,e }kjk j[kk tk,xk vkSj ;g eky dh lqiqnZxh
ds iwoZfujh{k.k grqlmHkZfclnqds: lk esagksxkA

9- eky dk fujh{k.k

1- vfxze iSfstx lpph ¼Advance Packaging List½ ¼vuqcak 4 esns[kWa fey tkus ds
i”pkr gh fujh{k.k fd;k tk,xkA lHkh vkifrrdkrkvka dks vfire fujh{k.k rkjh[k ds
de ls de nksfnu iwoZ, ih ,y ¼Advance Packaging List½ Hkst nsuk pkfg,A

2- mRiknka dk uhfj{k.k lh ,Q ,e ds ifrfuf/k;ka }kjk fd;k tk,xkA

3- fofuekZk ifdz;k dsnkSjku fujh{k.k fdlh Hkh pj.k vkSj LFkku ij fd;k tk ldrk
gSA vkSj fujh{k.kka dh l{;k ,dek«k lh ,Q ,e dsfoods ij gksrh gSA

4- lh ,Q ,e dk ifrfuf/k **fufj{k.k i«kdd** ¼vuqcak 5 ns[kWa j[kx'k@j[kxxhA lh ,Q
,e ds ifrfuf/k vkSj vkifrrdkrZ nkuka dks eky dsfujh{k.k ds lk”pkr bl ij
gLrk{kj djuk pkfg,A

5- ,d ckj fujh{k.k iwjk dj fy, tkus ij mRiknka dksiSd vkSj lhy fd;k tk,xkA
dkbZ,sd iSdsst ftls lhy fd, tkus dsckn [kksyk x;k gksml dk iq%fujh{k.k
fd;k tk,xkA

6- lh ,Q ,e fdlh ,slsiSdsst dks Lohdkj ughadjxk ftls lh lhy VWh gp%gks
vFkok fitl lsNMMNkM+fd;k x;k gksA

10- eky dk vLohdj.k

1- eky dks rc Loh—r dj fn;k tk,xk ;fn mUga lh ,Q ,e ds vuqs'kkka ds
vuq{kj r§kj u fd;k x;k gksA

2- vLoh—fr eky dh ykxr dk ogu vkifrrdkrZ }kjk fd;k tk;xkA

3- vLoh—fr ekky dsifjogu dh ykxr vkifrrdkrZ }kjk fd;k tk,xkA

4- vLoh—fr eky dsfdlh ifrLFkkiu dsifjogu dh ykxr dk ogu vkifrrdkrZ
}kjk fd;k tk,xkA

5- vfxe ifdftx Iph ¼vuqdzk 4 esn[k½ fey tkus ds i"pkr gh fujh{k.k fd;k
   tk,xkA IHkh vkifrtdrkVka dks vfrre fujh{k.k fd;k tk,xkA IHkh vkifrtdrkVka
   dks vfrre fujh{k[k dsde Isde nksfnu imzZ, ih ,y Hkst nsuk pkfg,A

11- yfcy yxkuk

1- vkifrtdrkZ}kjk Ih ,Q ,e dsvuqs"kkds vuq[kj yfcy yxk;k tk,xkA
2- gj ,d mRikn ij *eM bu bfUM;k^ dk VSx@LVhdj yxkuk vfuok;Zgj§ tc rd
   Ih ,Q ,e euk u djsA
3- xyr yfcy ds fy, vkifrtdrkZ ij ifrdkVLU vf/kdre 500@& #i;s itHkkj
   yxk;k tk,xkA

12- ifdftx

1- vfxe ifdftx Iph ¼Advance Packaging List½ dk eki ehVj vkSj fdyksxkke esagksuk
   pkfg,A
2- IHkh ifdftx fu;kr dsekud dsvuq[kj gksa tksgokb] IMed rFkk Iemph exxZ}kjk
   ifjogu dsnksjku busadkbZ[kjkch ¼ª.Vh½u vk,A
3- fof"k'V mRiknka dsfy, vkifrtdrkZ}kjk Ih ,Q ,e dsvuqs"kkds vuq[kj ifdftx
   dh tk,xhA
4- uktqd@mRiknka dsfy,] ifd fy, gq] dkVZuka dk Mki ijh{k.k fd;k tk,xkA
5- ftu mRiknka ij VSx yxkuk t: jh gksrk g§ mudh ifdax vyx&vyx dh tkuh
   pkfg,A vU; ekeykaesaMgayV esaifd fd;k tk Idrk gSA
6- ;fn ifdftx Ih ,Q ,e dsvuqs"kkds vuq[kj ughadh tkrh g§ rks eky dks
   vLo-fr dj fn;k tk,xkA
7- Ifjogu dsnkjs§ku ifdftx {kfrxLr ughagkuh pkfg,A
8- VhfatV dsnkjs§ku ?kfV;k ifdftx vFkok uqdlku dsekeyseaiq% ifdax dh ykxr
   dk ogu vkifrtdrkZdksdjuk gksrk gSA

13- eky dh lqiqznxh

1 IHkh eky dh lqiqznxh ,Q vkschfnYyh dh tkuh pkfg,A
2 ;fn eky dh lqiqznxh fnYyh esaIh ,Q ,e dk;ky; vFkok Ih ,Q ,e fofufnZV
   HkaMkjxkj dsvykok vU; LFkku ij dj nh tkrh g§rks Ih ,Q ,e vkifrtdrkZ Is
   Ih ,Q ,e dk;ky; rd eky dh ifjogu gsrqitHkkj ykxk,xkA
3 Ih ,Q ,e dkseky dh lqiqznxh dsiwZ vkifrtdrkZmld dh, ih ,y HkstA
4 ifdftx Iph foyEc Is vkS @xyr lqiqznxh dsfy, Ih ,Q ,e }kjk vkifrtdrkZ
   ij 1200@ #i;dk tekuk yxk;k tk,xkA
5 [kjhn vkMZj esamfYyf[kr lqiqznxh dh rkjh[k rd eky dh lqiqznxh gks tkuh
   pkfg,A

6   Ih ,Q ,e viusfoodkuḍ kj fdl h mRikn dks tksfu/kkÍjr Ii̱pa̲Xh dh rkjh[k rd
     ughaigpk;k tkrk gSmls jÌ dj l drk gSvFkok vkf”kd ;k xyr :Ik ea̲i̲iỵk
     fdl;s tkus dh otg lsfdl h vfr”kks; ¼vko jfM;ऐ̲en dsfy, vfrfjDr gokbZ
     HkkMMk̲ykxr dh jkf”k dk tṟ̲kuk dj l drk gA

7   ;fn Ih ,Q ,e vkif̱rdrkZ dseky vkjḩ l ᵯ̲kvka l l Iaᵯ̲V ughagSrksog vius
     foodkuḍ kj vkMMj dksjÌ dj l drk gA

14-   eky dh l Ii̱pa̲Xh

1   [kjkc i&̲df&tx dh otg IsØrk dsfy, fdl h xqkoÙkk fu;ak.k ds eḏ̲svFkok
      VÙ&QˍV dsfy, vkif̱rdrkZ dsvfire Hkkxrku l sdVkSˍh dj yh tk,xhA

2   ,śh ena tksÙ;ṵre xqkoÙkk ekudka dks ipjk ugha djrh gSmudsfy, vkif̱rdrkZ
      dsvfire Hkkxrku l sdVkSˍh dj yh tk,xhA

15-   eky dh l Ii̱pa̲Xh

1   vkif̱rdrkZ dksl Hkh Hkkxrku pṵ vFkok fMekḍM Mkᶜ̲V }kjk fd;k tk,xkA

2   ;fn Hkkxrku fMekḍM Mkᶜ̲V }kjk fd;k tkrk gSrc cśd deh”ku vkif̱rdrkZ l sfy;k
      tk,xkA

3   Lkh ,Q ,e Hkkxrku dsfuEufyf[kr rjhdka dksviukrk g%
      ¼d½ vkMMj dh daỵ jkf”k dk 25 ifr”kr ,dckj Ih ,Q ,e ds ifrfuf/k ds
           fo”okl gks tkus ij vfxৢ rkf”k nh tkrh gSfd mRiknu “kq gks pṵdk g§
           vkj ftl dk mRikn uewuk lgh gA 50 ifr”kr fnYyh ea̲fujh{k.k dslk”pkr]
           ckdh 25 ifr”kr dk Hkkxrku fonś̲k ea̲eky dsigp̲ tkus ij fd;k tkrk gA
      ¼[k½ dkbZ vfxৢ ugh 100 ifr”kr Hkkxrku vfire fujh{k.k fd, tkus vkj fnYyh ea̲
           Ih ,Q ,e dk;kZ̲y; vFkok Ih ,Q ,e fofufnˍˍ̲V HkkḍMkjxkj ea̲eky dh
           l Ii̱pa̲Xh ijA

16-   lEidZ lpuk%

;fn vki dkbZ Li'Vhdj.k@lpuk pkgrsgksarks —lk;k Ih ,Q ,e ifrfuf/k Is lEidZ djA

Ih ,Q ,e
d&19] }hrh; ry
yktir uxj&3
ubZ fnYyh&110 024
nwjHkk'k 11&4657 4160] 2983 0179
QSDl 11&2984 1261
bZesy info@whycfm.org
www.whycfm.org

I h ,Q ,e
Hkkxhnkj I puk i=d
(PARTNER INFORMATION SHEET)

—lk;k bl i=i= ds I Hkh Hkkxknkss Hkkj vks§ bl sinfo@whycfm.org dksesy djsA

Hkkxhnkj dk uke %---
I Eidl0;fDr %---
nujHkk'k I {;k %--
blzey %--
ocI kbV %---
irk %---

     —lk;k vius I xBu ds ckjs esa I af{klr fooj.k fy[ks@—lk;k I xBu dk /;s crkus vks§ bl s dk&u ykHkkfUor gkrk g§ dsckjjsesa v"oLr g§A bl svkidksf"kYidkj I esnk; dsckjjsesa gesxkgd dks crkuesesnna feyrh g§A

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;gka ,d mn·gkj.k iLrrç g%
Dks EcVij] Hkkxjr esa vk/kkfjr f"kok "kfDr ,u th vks½x§§ I jdkjh I xBu½ g§A f"kok "kfDr vR;f/kd xjhc vks§ I hekUr efgykvka dks fI ykbzl vks§ d<kbzl ds dkS'ky fI [kkdj rFkk mUgajkstxkj inku dj vkfFkkd Lora=rk fnykusea I {ke cukrk g§A Lukrd gks tkus ij] efgyk,a?kj ij gh fI ykbzl I ffo/kk ea I kbV ij dk;l djus} I xBuka vFkok mudsfy, dk;l djus dafy, mUeDir gksrh g§& dkbzl nkf;Ro vFkok Bsdkxr vi{kk ughagksrk g§A efgyk,a tks I kbV ij dk;l djrh g§§mudsfy, I kbV ij f"k"kq n§[k&js§[k ddnz ij vFkok fdMjxkMsu esa vius cPpka dksns§[k&js§[k g§rqNksMus dk fodYi gkrk g§A

I xBu dsckjjsesa vU; tkudkjh %
;g I xBu ofprkdsfy, jkstxkj I ftr djrk g§A

?   ;qqk
?   Efgyk
?   Ika#I
?   fodyykx 0;fDr
?   ugh¼ ge ofipr 0;fD;ka dksfu;ksftr ugha djrs g§

D;k vkidksfu;ksftr ofpr 0;fDr;ksa dsckjse agea vkSj dsN crkuk gSa vkSj vkidsI xBu dk
Hkkx gksdj osfdl rjg ykHkkfUor gksjgsgS \

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....
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....
....

D;k I xBu f"kYidkjksa dksdkbZ rduhdh I gk;rk inku djrk gS \ tksykxwgksrk gSml dh
tkp djsa%

? mRikn fMtkbu
? dk;'kkyk LFky @ vkStkj
? dkS'ky if"k{k.k
? xqkoÙkk fu;a=.k eaj]s
? vU; ---

—Ik;k ifj;kstuk dsvU; I kekftd ipkkokavFkok ykHkksadh I ph iLrr djsa%

....
....
....
....
....

bl i=d ij gLrk{kj djavkSj fuEufyf[kr irsij esy djsa%

Ih ,Q ,e] d&19] nwljk ry] yktir uxj&3] ubZfnYyh&110024] nijHkk'k 011&4567 4160
QSDI 011&2984 1261

gLrk{kj %---
uke %---
rkjh[k %--

Ih ,Q ,e
mRiknd vk§ mRikn Iipuk i=d
(PRODUCE AND PRODUCT INFORMATION SHEET)

Ih ,Q ,e dk mnns"; gLrfufeZr mRiknka ds fy, ,d [kgyk vk§ ikjn"khZ cktkj Iftr djuk gA bl nLrkost ds iwkZ djds vki vf/kd ykxka ds IkFk bl dh Hkkxhnkjh grq Iger gq gA

I Hkh Hkkx vfuok;Z gA —Ik;k I Hkh Hkkxka dh Ipuk HkjA ge viwkZ mRikn Ipuk i=d ij dk;ckbZ djuea l{ke gkxA

** IxBu vFkok Igdkjh Ifefr uke%

I EidlZ0;fDr %--

nyjHkk'k Is[;k %-- bZesy ---

ocI kbV %--

irk %--

** mRikn dkM@fooj.k ¼—Ik;k iR;sd vyx&vyx mRikn ds fy, vyx Is,d i=d r$kj dj½

** f'kYidkj@mRiknd ifrifrrZ

Ykxr% —Ik;k mRikn dh Igh ykxr crk,a%&
dgy ykxr %-- #i;s
ykxr fooj.k %--
¼vFkkZr~ dPpk eky % 54@&#i;s Je% 22@& #i;} jktd % 10@& #i;} fl ykbzZ % 5@& #i;}
ipdftx 10@& #i;½

—Ik;k f"kYidkjke@ mRikndka dks Hkqxrku fd, tkus okys rkjh[kka dk mYys[k djsa ¼tkhp djsa vk§
rRI cckh Hkqxrku dh xblemnjh dh ifof'V djsa½

f'kYidkj dks Hkqxrku fd;k x;k Fkk%
ifr ihl] Hkqxrku dh xblZjkf"k %--- #i;s
ifr ?kblse tnjjh] Hkqxrku dh xblZjkf"k %----------------------------------#i;s
nfuod etnjjh] Hkqxrku dh xblZjkf"k %---#i;s
ekfld osru] Hkqxrku dh xblZjkf"k %--#i;s

f'kYidkj@mRiknd }kjk ,d oLrq dks cukus ea fy;k x;k Ie; -----------------------------------

fVIi.kh % —Ik;k crk,a dh ,d oLrq cukus esfdruk okLrfod Ie; yxrk gS ¼;fn f"kYidkj bl mRikn dks cukus ds fy, gh dk;Zdjrk gSrks bl ea fdruk Ie; yxxk \½

** mRikn Ipuk %

bl mRikn dkscukusesiz,Pr dPpk eky %

1- --
2- --
3- --

D;k mi;Pr emlscdkbZiupfØr@uohdj.k ;kX; Ikexh gS\ ---

✍ gka
✍ ugha

** —lk;k crk,afd bl mRikn dk fuekZk fdl izdkj fd;k x;k Fkk %

*** r`rh; i{k IR;kiu %D;k vki rhljsi{k dsfy, mUeiPr gS---

✍ gka
✍ ugha

egaSk djk;h xbZmi;Pr Ipuk dk IR;kiuA

;fn vkiusmi;Pr Ipuk dsckjseamÙkj fn;k gS rksmldsD;k dkj.k gS%

** —lk;k viusf"kYidkj lemg dsnksQksVkxzkQ Iyxu djamuesIsde Isde ,d dk;jr dk gkuk pkfg,½

bl i=d ij gLrk{kj djavkSj bIsMkd IsHksta

bl i=d ij gLrk{kj djavkSj fuEufyf[kr irsij eyy dj%

Ih ,Q ,e] d&19] nljk ry] yktir uxj&3] ubZfnYYyh&110 024
nwjHkk'k 011&4567 4160
QSDI 011&2984 1261

gLrk{kj %--
uke %--
rkjh[k %--

vuçdk 2

I kexh dsfy, dk&u Hkqxrku djxk ¼tkp dja vk§ Hkqxrku dh xbZ rRl½czdh jkf"k dh ifof'V dja½%

✓ f"kYi dkjA Hkqxrku dh xbZ jkf"k %------------------------------ #i;s
✓ I gdkjh I pefr@x§ I j dkjh I xBuA Hkqxrku dh xbZ jkf"k %-- #i;s
✓ vU; ¼ —Ik;k mYyß[k dja--- ½ Hkqxrku dh xbZ jkf"k %--- #i;s
✓ I gdkjh I pefr@x§&I j dkjh I xBu }kjk iklr dh xbZ jkf"k %--- #i;s
✓ fdl h vU; 0;fDr }kjk iklr dh xbZ jkf"k ¼—Ik;k mYyß[k dja--------------- ½ jkf"k %--- #i;s

** f"kYi dkj@mRiknd ftUgksus bl mRikn dkscuk;k g%
✓ I Hkh efgyk --
✓ I Hkh ip#'k --
✓ nksuksa--

** f"kYi dkj@mRiknd ftUgksus bl mRikn dkscuk;k] jgrs g¡%
✓ xkeh.k {ks= --
✓ "kgjh {ks= --

** mRiknu ifØ;k ea yxsf"kYidkjks@mRikndksa dh dy I{;k %

** —Ik;k mu f"kYi dkjks@mRiknd dk dsckjsea gesa crk,a ftUgksus mRikn dkscuk;k g%

** dkedkth n'kk,a%
✓ f"kYi dkjks@mRiknd dk ds fy, dk;Z ekgksy ifrcadh dkedkth vi{kkvka ds fcuk I pif{kr vk§ I ecpr g¡A

;g mRikn cuk;k x;k Fkk A
✓ dk;Z'kkyk ea---
✓ f"kYi dkjk ds?kj ea---

** cky Je
✓ bl mRikn ds mRiknu ea dkbZ cky Jfed ughayxk;k x;k Fkk
✓ cPps f"kYi I eqnk; ds ifjokj dk I nL; gksus ds dkj.k dk;Z ea gkFk cVk;k gks§ yfdu I Hkh cPps I pif{kr :Ik ea Ldwy kea nkf[ky djk, x, g¡A

- 5 -

I h ,Q ,e
uewuk [kjhn vkMÄj
(SAMPLE PURCHASE ORDER)

I h ,Q ,e] d&19] nnÙjk ry] ykttir uxj&3] ubZ fnYyh&110024] njjHkk’k 011&4567 4160] QDI 011&2984 1261

[kjhn vkMÄj%Øe I a[;k				fnukadØ	
I qirÙjxh dh rkjh[k					
vkiHfrÙjdrkZ dk uke					
Øekad	**fooj.k**	**vkdkj**	**Ekk=k**	**dher**	**;ksx**
;ksx					
#i;s				**—rs** dE;funVh YMyh epellV	

fVIi.kh%

1- bl jkf”k esa **I h ,Q ,e** }kjk vuqekfnr fnYyh esa ifScdx vkÝ I qirÙjxh ¼ifScdx 7 lykblZ okysa ckDl ka esa gksuh pkfg, ftl esa buj Hkh gksa½ ¼fu;kr xqkoÙkk okys½ ”kkfmey gSA vyx&vyx dkVZuka dsfM tkbu@jx vyx gkA

2- **I h ,Q ,e** }kjk vHre fujh{k.kA

3- dkbZ xqkoÙkk okys eqÍsÝvFkok [kjkc ifScdx dh otg I sekXkZ esVÝ&QÝ dsfy, vHre Hkkxrku I sdVkÝh dh tk,xhA U;wure xqkoÙkk ekudkadksu ijjk djusokyh enkdsfy, vHre Hkkxrku I sdVkÝh dh tk,xhA

4- vkiHfrÙjdrkZ I qirÙjxh dsipZ vFkok ns frfFk dks I h ,Q ,e dks ,d vfxe ifScdx I uqph Hkst nsA

5- **I h ,Q ,e** dk;ky; esa-- I qirÙjxh dh vHre rkjh[kA

6- I Hkh vLoh—fr eky dsfy, vkiHfrÙjdrkZmÙknk;h gksxkA

7- iR';x ckDI esafl Yckktsy j[kA

8- I Hkh fookn fnYyh U;k;ky; {ks=kf/kdkj dsv/khu gksxkA

lh ,Q ,e
uewuk vfxze isdftx luph
(ADVANCE PAKING LIST)

lkrykd %vkifrzdrkZdk uke vkšj irk				Lkuok ea lh ,Q ,e] fnYyh ih vks & 120 luqnixh dh rkjh[k %1&1&2007				
dfy dkVLu	**dkVLu C;ksjk**	**vkdkj ¼ehVj½**	**mRikn dk uke**	**mRikn dk dksM**	**vkMZ dh x;h ek=k**	**fuoy Hkkj**	**Lkdy Hkkj**
3	1 dk ckDl 13	1x1x0.5	lkh vkj vks 1	Lkh Mh 1	3000	36	40-50
2	4 dk ckDl 13	1x1x0.5	lkh vkj vks 1	Lkh Mh 2	1000	28	30-8
1	6 dk ckDl 13	1x1x0.5	lkh vkj vks 1	Lkh Mh 3	250	3-8	4-5
3	7 dk ckDl 13	1x1x0.5	lkh vkj vks 1	Lkh Mh 4	750	13-5	17-4
4	9 dk ckDl 13	1x1x0.5	lkh vkj vks 1	Lkh Mh 5	1000	44	49-2
13					**6000**	**125**	**142-4**

dfy dkVLu # 13
dfy fuoy Hkkj # 125 fdyksxkze
dfy ldy Hkkj # 142-4 fdyksxkze
vk;ru # 2-654 ?kuehVj

I h ,Q ,e
uewuk vfxæ isdftx I ph
(SAMPLE INSPECTION SHEET)

fujh{k.k frfFk%
fujh{k.k djus okys dk uke%
vkifrrdrk@lxBu dk uke%
[kjhQ vkM½ l{;k%
mRiknu dkM%
mRiknu dk uke%

Lä[;k	fo'k;	fof'k'Vrk	fujh'k.k fd;k x;k	vfHk;ffDr;ka
1	fMtkbu			
2	I kexkh			
3	Jx vk§j jatd			
4	xkn			
5	eki			
6	fl ykbZ xqkoÜkk			
7	Ekk=k			
8	dkM dk;Z			
9	Ykfcy dk;Z			
10	ifdax			
11	vfre : lk nuk			

vLohdfr;ka dh l{;k

gLrk{kj   gLrk{kj
¼fujh{kd½   ¼vkifrrdrk@lxBu½